

Job description

Position title	Injection Molding Process Technician
Department	Plastics
FLSA status	Non-exempt
Reports to	Plastics Department Supervisor
Date approved	26 April 2021

Position summary

This position is responsible for assuring the Hallite standards of Safety, Quality and productivity are met and sustained. Completes the required procedures as stated in the Hallie Operating System (HOS). To grow and embrace the Hallite Way of lean manufacturing and continuous improvement.

Essential functions and responsibilities

- ▶ Process the molding machines including verification of mold status and dimensional sizing of parts
- ▶ Completes changeovers and start-ups as required by the procedures
- ▶ Quick response to all process concerns
- ▶ Supports and assists all operators to assure a safe, productive, and good quality process
- ▶ Interacts with shift supervisors, providing input regarding quality assurance issues
- ▶ Ensures tooling used with molding machines is in proper working order by performing preventive maintenance
- ▶ Trouble shooting of molding machines as needed
- ▶ Assures proper housekeeping standards are maintained

The above statements describe the general nature and level of the work being performed and are not an exhaustive list of all responsibilities of an employee in this position. Job duties and functions can change at any time and Hallite Seals, Inc. reserves the right to require other duties as needed without revision to this document.

Signature: Hallite Seals, Inc.

Date: 26 April 2021